

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting June 2, 2014 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its agenda setting/committee/voting meeting June 2, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos and School Directors Joe Appel, Antriece Hart, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson (via phone following the presentations). Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Business Manager Kirby Christy, Principals Carla Hudson, Paul Kirsch, Michael Loughren and John McAdoo, and Special Education Coordinator Hillary Mangis. Nine persons and one member of the press remained in the audience following the pledge.

CALL TO ORDER – *The meeting was called to order at 7:35 pm by President Roussos. Students from Crafton Elementary, winners of the backyard design challenge, led the Pledge of Allegiance. The roll was called by Michale Herrmann; Directors Hunt and Tassaró were absent from the meeting.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

RECOGNITION – *Mr. Peiffer presented certificates and recognized the 2014 District Retirees; President Roussos called a short recess to enjoy refreshments and socialize with the retirees.*

PRESENTATIONS – *Aramark: Robin Duff and Doug Kaufman discussed the options within the food service contract, adding that menu changes will be made under new USDA regulations. Mrs. Duff said the food service director plans to meet with parent groups and form student advisory teams to improve lunches. Director Walkowiak asked for a greater variety and creativity. Mrs. Duff said the dynamics of the finances with reimbursements drives the meal prices but she does not foresee an increase in the coming school year.*

The board then moved on the following motion, related to the discussion:

Director Schriver moved, seconded by Director Hart, to approve the proposal and Food Service Management Contract with Aramark Educational Services for a one-year term beginning July 1, 2014 and expiring June 30, 2015; (Finance Item #0614-02) **By a voice vote, the motion carried 6-0.** *(Voting occurred before Director Wilson joined the meeting by way of phone).*

Food Service Management
Contract with Aramark

STA: Jeff Finfrock and Tim Crise provided a synopsis of key points within the transportation contract, a proposed five-year contract extension. Mr. Finfrock said the company will continue to maintain buses in Carnegie as they search to purchase a parcel of land for a terminal. Plans also call for an additional dispatcher and a radio for Transportation Director Cora Pruss, with a frequency to allow direct contact with drivers, avoiding the middle man. Mr. Finfrock and Mr. Crise answered questions from board members regarding the age of buses, the number of daily runs for Carlynton (28), and fuel costs. Mr. Crise said the company is experimenting with propane-fueled buses and the contract contains a caviat should it become available. Health care for drivers was reviewed as well.

8:55 pm – Director Wilson joined the meeting by phone.

Thomas and Williamson: John Hayes said a meeting was held with Carnegie Elementary staff for training of the HVAC system. The issues with the track and field are being rectified and the seeding of grass continues. Mr. Hayes said his company had issued a notice to proceed with procurement and many items ordered for the summer renovations have already been received. A notice to proceed with construction will be issued and work is to begin June 13. The work at Crafton is less invasive and delays are not expected. The work at Carnegie will be much more aggressive but barring a rainy, wet summer, the work should stay on target. The elementary buildings will also be outfitted with new doors and card readers. Conduits and cables are being added during construction for the future addition of video surveillance.

APPROVAL OF MINUTES:

Director Hart moved, seconded by Director Schriver, to approve the minutes of the May 5, 2014 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 6-0-1 with Director Walkowiak abstaining due to absence.**

Minutes of May 5, 2014 Meeting

Director Appel moved, seconded by Director Schriver, to approve the minutes of the May 19, 2014 Voting Meeting as presented. **By a voice vote, the motion carried 6-0-1 with Director Hart abstaining due to absence.**

Minutes of May 19, 2014 Meeting

REPORTS:

- Executive Session – President Roussos said contracts, litigation and personnel matters were discussed in executive session.
- Administrative Reports
 - Superintendent's Report – Mr. Peiffer said the budget is being finalized and he mentioned plans for new programs in 2014-15 and participation in a consortium for Project Lead Away, which would provide engineering opportunities for students.
 - Business Manager Report – Mr. Christy shared the news of a \$1.3 billion hole in the state budget, adding that he hopes subsidies to education will not be cut.
 - Director of Pupil Services' Report – Dr. Mangis reported that the new psychologist began earlier in the day and she provided a handout of the Special Education Data Report for Performance.
 - Data and Curriculum Report – Mr. Mantich announced the conclusion of the Keystone Exams and plans for a summer remediation program. He added that English curriculum writing has been completed and science teachers have met to prepare for the science curriculum.
 - Principals Report – Dr. Kirsch said Dr. Maslyk will return June 11 and then pack up the office. He spoke more about the student presentation and the design project, the Science Olympiad and the Sea Rescue program, extending accolades to all the staff at Crafton Elementary. Mrs. Hudson shared news about Carnegie's Science

Olympiad, a walking tour of Carnegie with Mayor Kobistek, and plans for the sixth grade recognition ceremony. Mr. Loughren spoke of sixth grade move-up day, Cougar buddies, field day and senior commencement.

I. Finance

Director Schriver moved, seconded by Director Hart, to approve the Cafeteria Fund Report for the months of March and April 2014 as submitted by Aramark Educational Services; (Finance Item #0614-01)

The two-year proposals submitted by Leader Services for the provision of a web-based IEPWriter as submitted; and a web-based 504 Module as submitted. This includes an SIS Synchronization fee as submitted. (Finance Item #0614-03)

Director Schell asked if the Leader Services proposals were in the 2014-15 budget. Dr. Mangis said it was and was actually below the cost of the existing program it would replace.

The agreement between the district and N. Harris Computer Corporation for the software license, implementation and application of the district-wide student information system, effective July 1, 2014 through June 30, 2015 as submitted; (Finance Item #0614-04)

Dr. Mangis mentioned that the Leader Services programs and the N. Harris student information system will “talk” to one another, making for an easier transition. Mr. Peiffer added that the system is actually ProSoft and it has been budgeted.

The Real Estate Tax Refunds for the Borough of Crafton for the month of June 2014; (Finance Item #0614-05)

And the Educational Services Agreement between the district and the Allegheny Intermediate Unit for special education services for the 2014-2015 school year; (Finance Item #0614-06) **By a voice vote, the motion carried 7-0.**

III. Personnel

Director Walkowiak moved, seconded by Director Appeil, to approve the resignation to the 2014-2015 Activities Supplemental List as submitted; (Personnel Item #0614-01)

The addition of Harry Goonen as a substitute to the list of 2014 summer custodial helpers as recommended; (Personnel Item #0614-02)

And Carol Rust as a Summer Instructional Aide to assist a student for the period of June 23-27 and August 18-22. (Personnel Item #0614-03) **By a voice vote, the motion carried 7-0.**

IV. Miscellaneous

Director Hart moved, seconded by Director Schell, to approve the Board Meeting Schedule for the second half of 2014, beginning July 14 through December 2, 2014. (Miscellaneous Item #0614-01) **By a voice vote, the motion carried 7-0.**

March-April 2014 Cafeteria Fund Report

Web-based Proposals for Pupil Services – Leader Services

Agreement with N. Harris Computer Corporation

Crafton RE Tax Refunds – June 2014

AIU Educational Services Agreement

Resignation – 2014-2015 Supplemental Activities

Addition to Summer Custodians – Substitute

Summer Instructional Aide – Carol Rust

School Board Meetings

OLD BUSINESS:

EnerNoc Proposal – Director Walkowiak said would provide a few comments about the contract to Mr. Peiffer.

KMA – Proposal for District; Brand Standard – Mr. Peiffer said he held a meeting with the company to follow up on standardized colors and a logo. The proposal to create a brand standard for the district included a fee of \$5,200.

Director Walkowiak moved, seconded by Director Appel, to approve the proposal presented by KMA Design to develop a brand standard for the district, as presented. **By a voice vote, the motion carried 7-0.**

Director Hart asked for details about the replacement of the Carnegie Elementary roof. Mr. Peiffer said he is waiting for estimates. Once received, a bid can be put together to issue a Request for Proposal. Mr. Peiffer said repair work needs to be done before generating a bid proposal. The roof replacement was budgeted in the 2014-15 budget.

Director Schell asked for the status of the new laptops given the need to receive them by June. Mr. Peiffer said he signed off on the purchase orders and therefore knows they have been ordered.

Director Schell asked if there were further updates to the budget. Mr. Christy said no. There was some discussion about the monies needed for the summer renovations ending with the decision to add that amount to the budget. Mr. Christy clarified the board's intent to add \$862,000 to the budget; all board members were in agreement.

NEW BUSINESS:

STA Contract (Transportation) – President Roussos thanked Mr. Finrock and Mr. Crise for their presentation.

Based on discussion held in the executive session:

Director Hart moved, seconded by Director Walkowiak, to approve the posting for an additional school psychologist. **By a voice vote, the motion carried 7-0.**

OPEN FORUM: *Audience member Karen Eonta asked for clarification of EnerNoc; James Nagorski thanked Dr. Kirsch for serving as an active participant in the role of interim principal at Crafton Elementary. He closed by adding that he was enjoying the new air conditioning in the school.*

ADJOURNMENT: With no further business to discuss, Director Hart moved, with Director Schell seconding, to adjourn the meeting at 9:52 pm. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary

KMA Design Proposal –
Brand Standard

Posting – School
Psychologist